

Minutes of the Borough Council

Zelienople, PA

11/10/2025 7:00 PM

Council-Regular

MasterID: 805

The November 10, 2025, Council Meeting of the Zelienople Borough Council was called to order at 7:00 PM by Council President Gregg Semel in the Council Chambers located at 111 W. New Castle St., Zelienople, PA 16063. In attendance were Council Members Gregg Semel, Andrew Mathew III, Doug Foyle, Steve Schoppe, Spencer Mathew, Dan Fritch, and Karen Lyle. Mayor Thomas Oliverio did not attend.

Borough Manager Andrew Spencer, Police Chief James Miller, Borough Solicitor Bonnie Brimmeier, and Borough Engineer Tom Thompson were also in attendance.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mr. Thompson

VISITORS:

None

Trivia Question – The public school on Grandview Avenue was built in 1884. In 1899, how many students were in the first graduating class? Seven.

CONSENT AGENDA:

A motion was made by Mr. Mathew, seconded by Mr. Schoppe, to approve:

- Minutes of October 27, 2025 Council Meeting.
- Transfer of Funds, \$150,000 from the Electric Fund to the General Fund, if needed.
- Transfer of Funds, \$50,000 from the Water Fund to the General Fund, if needed.
- Transfer of Funds, \$10,000 from the General Fund to the Park Fund, if needed.
- Acknowledge Receipt of Summary Budget Report

Motion carried 6-0.

OLD BUSINESS:

None

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NEW BUSINESS:

BILLS TO BE PAID

A motion was made by Mr. Spencer Mathew, seconded by Mr. Mathew, to accept the “bills to be paid report” for November 10, 2025, totaling \$776,219.23.

Motion carried 6-0.

CONSIDER SPECIAL EVENT PERMIT APPLICATION – GET FIT FAMILIES REINDEER RACE

A motion was made by Mr. Foyle, seconded by Mr. Spencer Mathew to approve the Special Event Permit Application for Wreaths Across America to be held on December 13, 2025 from 12:00 pm to 3:00 pm at the Zelienople Cemetery provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Parks and Recreation Director as needed and comply with the Borough of Zelienople’s Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws and conditions.

Motion carried 6-0.

CONSIDER PIATT COMPANIES RELEASE NO. 3 OF THEIR FINANCIAL GUARANTEE FOR GLADE RUN VILLAGE RESIDENTIAL DEVELOPMENT PHASE 3B

A motion was made by Councilmember Mr. Spencer Mathew, seconded by Councilmember Mr. Fritch, to approve Piatt Companies Release No. 3 in the amount of \$928,908.75.

Piatt Companies has submitted their third request for release for materials installed on the Glade Run Village Residential Development, Phase 3B. GFT has reviewed this request and confirmed that the materials have been installed.

Motion carried 7-0.

CONSIDER CHANGE ORDER 1 TO THE AMPHITHEATER SITE IMPROVEMENTS PROJECT

A motion was made by Councilmember Mr. Mathew, seconded by Councilmember Mr. Schoppe, to approve ATX Excavating, LLC Change Order No. 1 in the amount of \$24,006.93 for the Amphitheater Site Improvements Project for an ADA compliant parking space near the location of the upper overlook area.

Although there is a pull-off area near the stairs, it does not meet ADA requirements. DCNR is requiring an ADA compliant parking space, and the proposal is to install a concrete pad with a walkway to the east of the overlook, connecting it with a sidewalk. It is also desirable to replace the

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grass area near the bench with concrete for future maintenance and better ADA accessibility. One removable bollard is proposed to protect the area.

Motion carried 7-0.

REPORTS:

None as they are reserved for the last meeting of the month.

OTHER BUSINESS:

The Manager requested an executive session on personnel and contractual matters

The meeting was recessed at 7:25 PM.

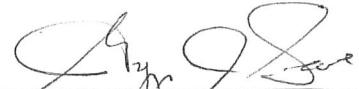
Council went into executive session at 7:25 PM and returned at 7:44 PM.

Being no further business, President Semel closed the meeting at 7:44 PM.

ATTEST:



Andrew C. Spencer
Borough Manager



Gregg A. Semel
Council President

Approved by me on this 24th day of November 2025.



Thomas M. Oliverio
Mayor